

***AGENDA***  
**BOARD OF CONTROL**

***Mayor's Conference Room***  
***Monday, May 20, 2019 2:30 PM***

<b>Action</b>	<b>Description</b>	<b>Reference No.</b>
1. Award – Fire Protection System Services		BC-19-153
2. Award – Lakewood Small Business Grant Program – Lkwd Truck Park		BC-19-154
3. Amend – 2019 City Reforestation Program		BC-19-155

***Next Meeting is Monday,  
June 3, 2019; 2:30 PM***

Mayor  
Finance Director  
Law Director  
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-153

May 20, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Fire Protection System Services**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fire, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with **Fire Loss Control, Inc.** in an amount not to exceed **\$35,000** to perform the City's annual fire alarm, sprinkler, and fire extinguisher testing, annual monitoring and cellular service, including additional repair & replacements to fire protection systems as needed. Initial contract effective June 1, 2018 through May 31, 2020 and includes (2) additional one-year renewal options.

Fire Loss Control, Inc. submitted the sole proposal for these services as outlined in RFP No. 19-005.

Contracting Authority:	Ordinance 50-18 \$50,000
Contracting Balance:	\$50,000 / \$15,000
Funding:	General Fund
Account Distribution:	101-3010-451-52-02 \$70,000
Account Balance:	\$55,997 / \$20,997
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Fire Equipment Maintenance
Commodity Code:	936-033
Bid Reference:	RFP No. 19-005

Kim Smith  
Purchasing Manager

	Approved	Disapproved	Date
<b>Joseph J. Beno PE, Director of Public Works</b>	_____	_____	_____
<b>Kevin M. Butler, Director of Law</b>	_____	_____	_____
<b>Jennifer Pae, Director of Finance</b>	_____	_____	_____
<b>Michael P. Summers, Mayor</b>	_____	_____	_____



## DEPARTMENTAL CORRESPONDENCE

Date 5/15/2019

**Subject:** Alarm testing

**To:** Board of Control

Department: Mrs. Deyarmin

**From:** Chief Gilman

Department Fire

We are recommending award of a contract to Fire Loss Control for the fire alarm testing, monitoring, repair and replacement work in all the City facilities. FLC is being awarded this contract from RFP 19-005. This contract will be held in Public Works but we will be working together with Fire Marshal Dunphy to manage it. The cost breakdown is below.

- \$5,805.00 annual fire alarm inspections
- \$1,147.50 annual fire extinguisher testing
- \$4,320.00 annual monitoring and cellular service
- \$15,000.00 additional repairs and/or replacements to fire protection systems

\$26,272.50 Total

FLC has provided this service for the past 4 years. The results have been very favorable and they have been very good to partner with on the work.

This work is paid out of account #101-3010-451-52-02.

CITY OF LAKEWOOD, OHIO  
REQUEST FOR PROPOSAL

FIRE PROTECTION SYSTEM SERVICES  
RFP No. 19-005

COMPANY NAME: FIRE LOSS CONTROL, INC.  
Signed by: Deborah A. Kobrak  
Printed Name: DEBORAH A. KOBRACK  
Dated: 05-08-19

COST PROPOSAL

SEE ATTACHED BREAKDOWN

Proposer shall submit a cost for services identified in the RFP for twelve (12) months.

Initial Contract:

Annual Contract Cost effective 6/1/2019 through 5/31/2020: \$ 11,272.50  
Cost of Testing Fire Extinguishers \$ 3.75 / unit (x) 306\* = \$ 1,147.50  
(Total of Testing Fire Extinguishers shall be included in Annual Contract Cost)

RENEWAL OPTIONS

Contract shall include (2) additional one-year renewal options available to the City. Proposer shall submit a cost for the same service identified in the RFP for two (2) additional renewal years.

First Renewal Year Option:

Annual Contract Cost effective 6/1/2020 thru 5/31/2021: \$ 11,272.50  
Cost of Testing Fire Extinguishers \$ 3.75 / unit (x) 306\* = \$ 1,147.50  
(Total of Testing Fire Extinguishers shall be included in Annual Contract Cost)

Second Renewal Year Option:

Annual Contract Cost effective 6/1/2021 thru 5/31/2022: \$ 11,272.50  
Cost of Testing Fire Extinguishers \$ 3.75 / unit (x) 306\* = \$ 1,147.50  
(Total of Testing Fire Extinguishers shall be included in Annual Contract Cost)

\*note: as fire extinguishers quantities fluctuate, unit price will determine annual contract cost





590 Pearl Road ♦ Brunswick OH 44212  
 Phone: 330-460-6930 ♦ Fax: 330-680-5399 ♦ e-mail: info@firelosscontrol.com  
 State of Ohio Certification: 53 52 1003

## 2019 – 2020 Fire Protection Monitoring Pricing RFP 19-005

1.	Division of Refuse and Recycling *	12920 Berea Rd.
	Annual fire alarm and fire sprinkler monitoring and cellular service.	\$540.00
2.	Lakewood Fire Station #3	12567 Clifton Rd.
	Local only	\$0.00
3.	City Hall & Police Department	12650 Detroit Ave.
	Bid paperwork says FLC monitoring - FLC not monitoring. LPD Dispatch??	\$0.00
4.	Public Works Garage	12650 Detroit Ave.
	Direct to LPD Dispatch.	\$0.00
5.	City Hall Annex	12605 Detroit Ave.
	Direct to LPD Dispatch.	\$0.00
6.	Lakewood Fire Station #2	18124 Detroit Ave.
	Local only.	\$0.00
7.	Women's Club Pavilion *	14532 Lake Ave.
	Annual fire alarm monitoring and cellular service.	\$540.00
8.	Lakewood Division of Youth *	12900 Madison Ave.
	Annual fire alarm monitoring and cellular service.	\$540.00
9.	Lakewood Fire Station #1 *	14601 Madison Ave.
	Annual fire alarm, fire sprinkler and kitchen suppression system monitoring and cellular service.	\$540.00
10.	Senior Center West *	16024 Madison Ave.
	Annual fire alarm and kitchen suppression system monitoring and cellular service.	\$540.00
11.	Municipal Utilities Garage *	1699 Metro Park Dr.
	Annual fire alarm and fire sprinkler monitoring and cellular service.	\$540.00
12.	Waste Water Treatment Plant *	1699 Metro Park Dr.
	Annual fire alarm monitoring and cellular service.	\$540.00
13.	Traffic & Signals *	1437 Wayne Ave.
	Annual fire alarm monitoring and cellular service.	\$540.00
14.	Old Stone House ***NOT INCLUDED IN RFQ***	14710 Lake Ave.
	Annual fire alarm monitoring and cellular service.	\$540.00
15.	Nicholson House * ***NOT INCLUDED IN RFQ***	13335 Detroit Ave.
	Annual fire alarm monitoring and cellular service.	\$540.00
15.	Historical Society * ***NOT INCLUDED IN RFQ***	13314 Detroit Ave.
	Annual fire alarm monitoring and cellular service.	\$600.00
	<b>TOTAL ANNUAL MONITORING *</b>	<b>\$4,320.00</b>
	* Locations set up with cellular service, in place of a landline. Cost of cellular service is \$300 per account per annum. Total annual monitoring plus cellular service is \$4,320.00	



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 Phone: 330-460-6930 ♦ Fax: 330-680-5399 ♦ e-mail: info@firelosscontrol.com  
 State of Ohio Certification: 53 52 1003

## 2019 – 2020 Fire Protection Inspection Pricing RFP 19-005

1.	Division of Refuse and Recycling	12920 Berea Rd.
	Annual fire sprinkler system inspection with report.	\$130.00
	Annual VESDA fire alarm system inspection with report [Xtralis].	\$225.00
2.	Lakewood Fire Station #3	12567 Clifton Rd.
	Semi-annual kitchen hood system inspection with report. ** 2 @ \$135.00 **	\$270.00
3.	City Hall & Police Department	12650 Detroit Ave.
	Annual fire sprinkler system inspection with report [Parking Garage].	\$350.00
	Annual fire alarm system inspection with report [Notifier]	\$950.00
4.	Public Works Garage	12650 Detroit Ave.
	Annual fire sprinkler system inspection with report.	\$160.00
	Annual fire alarm system inspection with report [Simplex].	\$350.00
5.	City Hall Annex	12805 Detroit Ave.
	Annual fire alarm system inspection with report [Notifier].	\$170.00
6.	Lakewood Fire Station #2	18124 Detroit Ave.
	Semi-annual kitchen hood system inspection with report ** 2 @ \$135.00 **	\$270.00
7.	Women's Club Pavilion	14532 Lake Ave.
	Annual fire alarm system inspection with report [Siemens].	\$235.00
8.	Lakewood Division of Youth	12900 Madison Ave.
	Annual fire alarm system inspection with report.	\$170.00
9.	Lakewood Fire Station #1	14601 Madison Ave.
	Annual fire sprinkler system inspection with report.	\$160.00
	Annual fire alarm system inspection with report.	\$290.00
10.	Senior Center West	16024 Madison Ave.
	Semi-annual kitchen hood system inspection with report. ** 2 @ \$135.00 **	\$270.00
	Annual fire alarm system inspection with report [Siemens]	\$250.00
11.	Municipal Utilities Garage	1699 Metro Park Dr.
	Annual fire sprinkler system inspection with report.	\$140.00
	Annual fire alarm system inspection with report [Notifier].	\$240.00
12.	Waste Water Treatment Plant	1699 Metro Park Dr.
	Annual fire alarm system inspection with report [Notifier].	\$990.00
13.	Traffic & Signals	1437 Wayne Ave.
	Annual fire alarm inspection with report [Siemens].	\$185.00
14.	Old Stone House ***NOT INCLUDED IN RFQ***	14710 Lake Ave.
	Annual fire alarm inspection with report.	\$170.00
15.	Nicholson House ****NOT INCLUDED IN RFQ****	13335 Detroit Ave.
	Annual fire alarm inspection with report.	\$250.00
	<b>TOTAL ANNUAL FIRE PROTECTION INSPECTIONS</b>	<b>\$5805.00</b>





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590 Pearl Road ♦ Brunswick OH 44212  
Phone: 330-460-6930 ♦ Fax: 330-680-5399 ♦ e-mail: [info@firelosscontrol.com](mailto:info@firelosscontrol.com)  
State of Ohio Certification: 53 52 1003

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## 2019 – 2020 Fire Protection Service Rate Pricing RFP 19-005

<i>Regular Hours:</i> [Service tech per hour - 2 hour minimum]	\$70
<i>After hours:</i> 4pm – 7am and weekends [Service tech per hour - portal to portal]	\$105
<i>Holidays</i> [Service tech per hour - portal to portal]	\$140

Affiant further states that the following attorneys represent Affiant:

Partnership Only: Affiant further states that the following is a complete and accurate list of the names and addresses of the members of the partnership:

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Affiant further states that the following attorneys represent the partnership:

3. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President - DEBORAH KOBRAK

Vice President - GEORGE KOBRAK

Secretary - GEORGE KOBRAK

Treasurer - DEBORAH KOBRAK

Attorneys - MICHELE RAIA

Directors - —

and, that the following officers are dully authorized to execute contracts on behalf of the corporation:

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May 16, 2019 10:19:58 AM EDT  
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101-3010-451.52-02  
Account miscellaneous  
Budget miscellaneous  
Encumbrances  
Pre-encumbrances  
Transactions  
Detail by date  
Detail by code  
Detail by year & p  
Pending by date  
Pending by code  
Pending by year  
Procurement car

Account information  
Q Service Agreements / Buildings  
Fiscal year: 2019 Dr  
Budget: 70,000.00  
Committed: 51,791.11  
Q Balance: 18,208.89

Project Data  
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	5,806.00	5,806.00
Q 02 February	3,626.15	9,432.15
Q 03 March	1,697.50	10,529.65
Q 04 April	2,840.85	13,370.50
Q 05 May	632.77	14,003.27

Payment information

Vendor	(* indicates pending)	Total
Q SPEED EXTERMINATING CO.		1,284.00
Q WINDOW KING CO., INC.		650.00
Q FIRE LOSS CONTROL, INC.		6,745.62
Q WEATHERPROOFING TECHNOLOGIES,		1,485.55
Q GABLE ELEVATOR, INC.		3,830.10

Encumbrances

PO #	Vendor	Balance
Q 090092	GABLE ELEVATOR, INC.	3,161.90
Q 090146	SPEED EXTERMINATING C	.00
Q 090151	WINDOW KING CO., INC.	1,350.00
Q 090152	FIRE LOSS CONTROL, IN	13,254.38
Q 090323	SPEED EXTERMINATING C	2,716.00
Q 090432	WEATHERPROOFING TECHN	5,514.45
Q 090515	WEATHERPROOFING TECHN	11,791.11

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	70,000.00
Department	30	Public Works	Revised Budget	.00
Division	10	Parks	Current expenditures	632.77
Activity basic	45	Culture and Recreation	YTD expenditures	13,370.50
Sub activity	1	Culture and Recreation	Unposted expenditures	.00
Element	52	Service Agreements	Encumbrances	37,787.84
Object	02	Buildings	Unposted encumbrances	.00
			Pre-encumbrances	.00

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2018

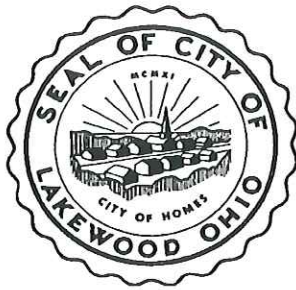
2020

Account activi...

Pending trans...

Images

Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-154

May 20, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – Lakewood Small Business Grant Program – Re: Lakewood Truck Park**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Lakewood Truck Park in the amount of \$50,000 as part of the Lakewood Small Business Grant Program to support the establishment.

Contracting Authority:	Ordinance 51-18 \$4,400,000
Contracting Balance:	\$4,370,000 / \$4,320,880
Funding:	Economic Development Fund
Account Distribution:	101-7001-461-93-02 Project #190201 \$50,000
Account Balance:	\$50,000 / \$0
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Financial Services
Commodity Code:	946-000
Bid Reference:	Small Business Grant Program

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
<b>Joseph J. Beno PE, Director of Public Works</b>	_____	_____	_____
<b>Kevin M. Butler, Director of Law</b>	_____	_____	_____
<b>Jennifer Pae, Director of Finance</b>	_____	_____	_____
<b>Michael P. Summers, Mayor</b>	_____	_____	_____



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## M E M O R A N D U M

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**Date:** May 14, 2019  
**To:** Kim Smith  
Finance  
**From:** Dan Wyman  
Manager, Lakewood Small Business Grant Program  
**Re:** Lakewood Truck Park  
Lakewood Small Business Grant  
**Project Number:** 190201

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Dear Board of Control Members,

I am requesting approval of a *Lakewood Small Business Grant* for *Lakewood Truck Park* in the amount of \$50,000 from *General Fund Account Number 101-7001-461-93-02*.

### **Lakewood Truck Park**

Lakewood Truck Park, located at 16900 Detroit Avenue, is a beer garden with rotating food trucks featuring an approximately 6,000 square foot indoor bar/dining area; rooftop deck; and outdoor bar/dining space. Fire pits and space heaters will enable the business to remain open year-round. Lakewood Small Business Grant funds will be utilized to offset construction costs. Dan Deagan, owner of Deagan's Kitchen & Bar and Humble Wine Bar, is a principal partner in the project.

*Please refer to the attached Project Profile for additional information.*

### **Lakewood Small Business Grant Program**

Established in September 2017 (Council Resolution 8948-17), the Lakewood Small Business Grant Program (SBPG) is a partnership between the City, Cuyahoga County, and the Small Business Administration. The two-year (October 1, 2017 – September 30, 2019) program's \$200,000 loan pool is comprised of a \$150,000 County grant matched by \$50,000 in City economic development funds.



## Lakewood Small Business Grant Program Project Profile

### Lakewood Truck Park



<b>Grantee</b>	Lakewood Truck Park/16900 Detroit LLC 16900 Detroit Avenue
<b>Owners</b>	Dan Deagan, Justin Costanzo, Jacqueline Ramey
<b>Grant</b>	\$50,000

### Project Description

Lakewood Truck Park, located at 16900 Detroit Avenue, is a beer garden with rotating food trucks featuring an approximately 6,000 square foot indoor bar/dining area; rooftop deck; and outdoor bar/dining space. Fire pits and space heaters will enable the business to remain open year-round. Lakewood Small Business Grant funds will be utilized to offset construction costs. Dan Deagan, owner of Deagan's Kitchen & Bar and Humble Wine Bar, is a principal partner in the project.

### Project Financing

SBA Loan (Huntington)	\$1,334,866 (80%)
Owner Equity	\$283,716 (17%)
Small Business Grant	\$50,000 (3%)
<i>City of Lakewood (25%)</i>	<i>\$12,500</i>
<i>Cuyahoga County (75%)</i>	<i>\$37,500</i>
<b>Total Project Costs</b>	<b>\$1,668,582</b>

### Jobs Created

Lakewood Truck Park will create ***at least 23.75*** new full-time equivalent jobs.

### Annual Payroll, Return on Investment & Repayment Period

Annual Payroll	\$500,000
Annual Return on Investment	\$7,500
Repayment Period (City Funds)	1.67 years
<i>(payroll * 1.5% municipal income tax rate)</i>	

### Small Business Development Center (SBDC)

Ohio SBDC at Cleveland State University

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Project 190201-SBA: U  
☒ Account types  
☒ Assets  
☒ Expenditures  
☒ Liabilities  
☒ Revenues  
☒ Encumbrances  
☒ Miscellaneous info  
☒ Pending transaction  
☒ Pre-encumbrances  
☒ Project detail balance

**Project Information**  
Description: SBA: Lakewood Truck Park  
Status: Active  
Estimate: 50,000.00  
Type: GR Grant  
Sub type: SB Small Business Grant  
Start/stop dates: 1/01/2019 -  
1st month of FY: 00  
Source of funds:

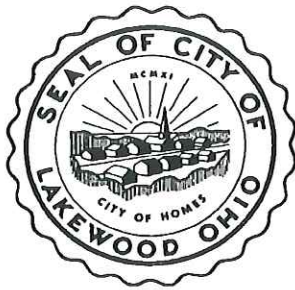
**Project Year-to-Date**  
FY: 2019 Balance 50,000.00  
Budget: 50,000.00  
Actual: .00  
Unposted: .00  
Pre-encumbrance: .00  
Encumbrance: .00  
Pending: .00

**Project Code**  
There are no user defined code fields for this project

**Project Life-to-Date**  
FY(s): 0000 - 9999 Balance 50,000.00  
Budget: 50,000.00  
Actual: .00  
Unposted: .00  
Pre-encumbrance: .00  
Encumbrance: .00  
Pending: .00

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Account Number	Description	Budget	Actual
101-7001-461.93-02	Economic Development	50,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-155

May 20, 2019

Board of Control  
City of Lakewood, Ohio 44107

Subject: **Amend Contract – 2019 City Reforestation Program**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Streets/Forestry, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with Greenleaf Group, Inc. in the amount of \$23,000 to provide trees and installation services for the 2019 City Reforestation Program, including Private Property Plantings as outlined in Bid No. 18-023. Contract with Greenleaf Group, Inc. now totals \$143,000. This portion of the contract will be paid for through Gift-a-Tree funds.

Greenleaf Group, Inc. submitted the sole bid for this program.

Contracting Authority:	N/A
Funding:	Gift-a-Tree Fund
Account Distribution:	706-0000-101-00-00 \$26,907 (where funds are located)
Account Balance:	\$26,907 / \$3,907
Account Distribution:	706-5099-410-91-02 \$0.00 (where invoices will be paid out of)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Reforestation
Commodity Code:	595-075
Bid Reference:	Bid No. 18-023

Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





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# MEMORANDUM

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**DATE:** May 16, 2019  
**TO:** Kim Smith, Purchasing  
**FROM:** Chris Perry – Division Manager/Arborist  
**RE:** Gift-a-tree Funds for the 2019 Fall Planting Season  
**CC:** Joe Beno, Director, Department of Public Works

This is a letter of recommendation to award the entire Gift-a-Tree Fund (Fund #706) balance of approximately \$23,000 to the Greenleaf Group Inc. (Greenleaf) to plant trees as part of the 2019 Fall Planting Season. It would be advantageous to utilize the entire fund balance this year with the price per tree good and the nurseries that we use have the majority of the tree species diversity available in their inventories that we can secure for fall planting.

Greenleaf already has the 2019 Reforestation Contract and they will include the trees to be planted with the Gift-a-Tree funds into the same planting schedule/project citywide.

They will plant these trees at the same price of \$295 per tree that is in the 2019 Reforestation Contract, for a total of 78 trees to be paid from Gift-a-Tree Fund #706.

Respectfully,

Chris Perry  
Division Manager/Arborist



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-010

January 14, 2019

Board of Control  
City of Lakewood, Ohio 44107

**Subject: Award Contract – 2019 City Reforestation Program**


Dear Members of the Board:





Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Streets/Forestry, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Greenleaf Group, Inc. in an amount not to exceed \$120,000 to provide trees and installation services for the 2019 City Reforestation Program, including Private Property Plantings as outlined in Bid No. 18-023.

Greenleaf Group, Inc. submitted the sole bid for this program.

Contracting Authority:	Ordinance 50-18 \$250,000
Contracting Balance:	\$170,000 / \$50,000
Funding:	General Fund
Account Distribution:	101-3032-464-84-25 \$120,000
Account Balance:	\$120,000 / \$0
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/> / c/c <input type="checkbox"/>
Object Code:	Reforestation
Commodity Code:	595-075
Bid Reference:	Bid No. 18-023

*Original Contract Award*

  
Kim Smith  
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	1/14/19
Kevin M. Butler, Director of Law		_____	1/14/19
Jenn Pae Director of Finance		_____	1/14/19
Michael P. Summers, Mayor		_____	1/14/19





May 15, 2019 1:42:40 PM EDT  
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**706-0000-101.00-00**

Account miscellaneous  
Transactions  
Detail by date  
Detail by code  
Detail by year & p  
Pending by date  
Pending by code  
Pending by year  
Procurement car

**Account information**  
Q Current Assets / Equity in Pooled Cash  
Fiscal year: 2019 Dr  
Opening balance: 26,907.92  
Debits: .00  
Credits: .00  
Q Balance: 26,907.92

**Project Data**  
Project Entry Optional  
Q 140200 2014 Reforestat .00

**Account Balance by Period**

Period/Month	Actuals	Cumulative Totals
01 January	26,562.92	26,562.92
02 February	295.00	26,857.92
03 March	.00	26,857.92
04 April	50.00	26,907.92
05 May	.00	26,907.92
06 June	.00	26,907.92

**Payment information**  
Vendor: (\* indicates pending) Total

**Segment/Balance Details**  
Fund: 706 GIFT-A-TREE  
Department: 00  
Division: 00  
Activity basic: 10 Current Assets  
Sub activity: 1 Equity in Pooled Cash  
Element: 00  
Object: 00

	Debits	Credits	Account Balance
Opening Balance			26,907.92
Current	.00	.00	
Unposted	.00	.00	
Total	.00	.00	26,907.92

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Cancel  
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Previous acc...  
Next account  
2018  
2020  
Account activ...

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**706-5099-410.91-02**

Account miscellaneous  
Budget miscellaneous  
Encumbrances  
Pre-encumbrances  
Transactions  
Detail by date  
Detail by code  
Detail by year & p  
Pending by date  
Pending by code  
Pending by year  
Procurement car

**Account information**  
Q Miscellaneous / Refunds  
Fiscal year: 2019 Dr  
Budget: .00  
Committed: .00  
Q Balance: .00

**Project Data**  
Project Entry Optional  
Q 140200 2014 Reforestat .00

**Account Balance by Period**

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

**Payment information**  
Vendor: (\* indicates pending) Total

**Encumbrances**  
PO # Vendor Balance

**Pre Encumbrances**  
Type Req/PO Project Balance

**Segment/Balance Details**  
Fund: 706 GIFT-A-TREE  
Department: 50 Finance  
Division: 99 General Administration  
Activity basic: 41 General Government  
Sub activity: 0 Trust/Agency Fund  
Element: 91 Miscellaneous  
Object: 02 Refunds

Original Budget	.00
Revised Budget	.00
Current expenditures	.00
YTD expenditures	.00
Unposted expenditures	.00
Encumbrances	.00
Unposted encumbrances	.00

Print  
Cancel  
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Placed on 1<sup>st</sup> reading and referred to Finance Committee 11/19/18; 2<sup>nd</sup> reading 12/3/18. Please Substitute for original..

Anderson, Bullock, George, Litten  
O'Leary, O'Malley, Rader  
BY:

ORDINANCE NO: 50-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2019 Budget are as follows:

1) Legal Services.....	250,000
2) Recodification of Ordinances .....	12,500
3) Financial Audit.....	75,000
4) Hospitalization and Health Care Benefit Consulting Services .....	40,000
5) Consultant for Workers Compensation .....	30,000
6) Risk Management Consulting Services .....	15,000

7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program .....	15,000
9) Supervisor /Manager /Employee Training.....	125,000
10) Exams for Classified Positions .....	75,000
11) Housing and Building Plans Examinations .....	75,000
12) Lakewood Jail Medical Services .....	80,000
13) Band Concerts.....	25,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Insurance Costs .....	250,000
16) Integrated Wet Weather Plan Professional Services.....	1,100,000
17) Administrative Professional Services .....	300,000
18) Professional Services related to Lakewood Hospital.....	300,000
Sub-Total .....	\$2,872,500

Services contracts included in the 2019 Budget are as follows:

1) Government Agreements (WEB) .....	115,000
2) Government Agreements (Bd of Ed/Pool/ Rockport TIF).....	800,000
3) Financial Institution Service Charges .....	60,000
4) Electronic Payment Services.....	275,000
5) Property & Liability Insurance Contracts .....	500,000
6) Workers' Comp Stop Loss Insurance.....	95,000
7) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service.....	200,000
11) Home Delivered Meals .....	47,500
12) Distribution System Leak Survey .....	25,000
13) Disposal of Screenings and Grit (WWTP) .....	15,000
14) Excavation Spoils Removal.....	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections - Condominiums .....	110,000
19) Biosolids Disposal .....	110,000
20) Roll-Off Box for Construction Debris.....	75,000
21) Site to Receive & Process Yard Waste.....	50,000
22) Lab Analysis Service .....	25,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts .....	575,000
24) Communications Services .....	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000
27) Cellular Phone Service .....	250,000
28) HVAC Maintenance .....	125,000

29) Elevator Maintenance .....	25,000
30) Fire Alarm Maintenance .....	50,000
31) Copier Maintenance Service .....	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance .....	260,000
33) Rental and Laundry of Uniforms .....	45,000
34) Advertising .....	30,000
35) Printing Services .....	165,000
36) CRIS/LEADS Fees .....	20,000
37) Parking Citation Billing Service .....	50,000
38) Fireworks Display .....	35,000
39) Transportation Services .....	100,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep .....	500,000
Sub-Total .....	\$14,687,500

Materials, supplies, and equipment authorized for purchase under the 2019 Budget are as follows:

1) Sand and Aggregate .....	45,000
2) Concrete Supplies .....	60,000
3) Asphalt Materials .....	50,000
4) Asphalt Cold Patch .....	25,000
5) Crack Sealant .....	40,000
6) Road Salt (Sodium Chloride) .....	300,000
7) Fire Hydrants, Sewer and Water Appurtenances .....	100,000
8) Water Meter Supplies & Materials .....	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material .....	195,000
10) Polymer Flocculants .....	30,000
11) Wastewater Treatment Chemicals .....	150,000
12) Tires and Road Service .....	95,000
13) Automotive Repairs, Parts and Supplies .....	625,000
14) Oil and Lubricants .....	40,000
15) Fuel (Gasoline and Diesel) .....	500,000
16) Purchase Uniforms and Gear - Public Works .....	25,000
17) Electrical Supplies .....	50,000
18) Hardware Supplies .....	45,000
19) Janitorial Supplies .....	50,000
20) Landscape Materials .....	40,000
21) Lumber Supplies .....	100,000
22) Plumbing Supplies .....	45,000
23) Pool Supplies - Chemicals .....	45,000
24) Small Tools and Equipment .....	130,000
25) Prisoner Food Supplies .....	35,000
26) Purchase Uniforms & Gear - Safety Forces .....	75,000
27) Ammunition .....	30,000

28) Office Supplies .....	40,000
29) Computer Supplies .....	10,000
30) Computer Software .....	45,000
31) Communications Equipment .....	100,000
32) Paper Supplies .....	15,000
33) Lease Copier Equipment .....	35,000
34) Subscriptions/Publications .....	30,000
35) Reforestation .....	250,000
36) Police Operating Equipment .....	150,000
37) Fire/EMS Operating Equipment .....	150,000
38) Waste Water Treatment Plant Operating Equipment .....	150,000
39) Fitness Equipment/Devices .....	10,000
Sub-Total .....	\$3,950,000

Total .....\$21,510,000

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/7/16 \_\_\_\_\_  
President

\_\_\_\_\_ Clerk  
Mayor

Approved: 12/19/16 \_\_\_\_\_  
Mayor



Placed on 1st reading and referred  
to Finance 11/19/18; 2nd reading  
12/3/18

Bullock, George, Litten, O'Leary,  
O'Malley, Rader

ORDINANCE NO. 51-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into service contracts in accordance with the Administrative Code of the City of Lakewood for the Department of Planning & Development in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts in accordance with the Administrative Code of the City of Lakewood, for the Division of Planning & Development, contracts not to exceed the specified amounts shown, except as hereinafter provided:

**Service Contracts** **\$4,400,000**

Building Code Enforcement;  
Childcare Scholarship Assistance Program;  
Cleveland Mediation Center: Landlord Tenant Services;  
Commercial Property Revitalization (Storefront Renovation) Program;  
Cuyahoga County Planning Commission;  
Domestic Violence & Child Advocacy Center: Victim Advocacy Services;  
Economic Development Loan Fund;  
First Time Homebuyer Down Payment Assistance Program (CDBG & HOME);  
Greater Cleveland Regional Transit Authority;  
Home Improvement Grant Program (HIG);  
Home Investment Partnerships Program (HOME);  
Home Weatherization Assistance Program;



Housing Research & Advocacy Center: Fair Housing Services;  
 LakewoodAlive: Housing Outreach & Paint Rebate Programs;  
 Lakewood Community Services Center: Case Management Services, Emergency Shelter  
 Services, Employment Services, Food Pantry & Homelessness Prevention  
 Programs;  
 Lakewood Small Business Grant Program;  
 Loan Servicing Fees: Low-Interest Loan, Nuisance Demolition, Nuisance Rehabilitation,  
 RAMP & Weatherization Programs;  
 Low-Interest Housing Rehabilitation Loan Program (LIL);  
 Neighborhood Stabilization Program (NSP): Acquisition, Rehabilitation & Demolition;  
 North Coast Community Health Center: Health Services;  
 Nuisance Demolition Program;  
 Nuisance Rehabilitation Program;  
 Property Revitalization Program: Acquisition, Rehabilitation, Marketing & Sale;  
 Public Infrastructure Improvements: Sidewalk Repair/Replacement, Street Resurfacing,  
 Streetscape Enhancements, Transit Waiting Environments & Watermain  
 Replacement & Park Improvements;  
 Repair Accessibility & Maintenance Program (RAMP);  
 SEED Small Business Loan Program: Loan Servicing Fees;  
 Senior Supportive Services.

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the  
 Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized  
 and directed to enter into contracts as set forth above in amounts not to exceed the specified  
 amounts without further action from Council; and to enter into contracts in excess of specified  
 amounts only upon consent of Council evidenced by adoption of a resolution specifying the  
 authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning  
 and relating to the passage of this ordinance were adopted in an open meeting of this Council,  
 and that all such deliberations of this Council and of any of its committees that resulted in such  
 formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for  
 the immediate preservation of the public peace, property, health, safety and welfare in the City  
 and for the usual daily operation of the City for the reasons set forth and defined in the preamble  
 to this ordinance, and provided it receives the affirmative vote of at least two thirds of the  
 members of Council, this ordinance shall take effect and be in force immediately upon its  
 adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in  
 force after the earliest period allowed by law.

Adopted: 12/17/18

  
 President of Council

Approved: Dec 19 2018

  
 Clerk of Council

  
 Mayor